



# **Commercial Building Permit Application**

**City of Morganton Development & Design**

**305 E. Union St. Ste. A100, Morganton, NC**

**Phone: (828) 438-5266**

[permits@morgantonnc.gov](mailto:permits@morgantonnc.gov)

**Fast Track? (Check one)**

Yes:  (Additional fees apply)

No:

## **APPLICANT INFORMATION**

Applicant Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Structure Owner's Name (if not same): \_\_\_\_\_ Phone #: \_\_\_\_\_

Occupant of Structure (if not same): \_\_\_\_\_ Phone #: \_\_\_\_\_

## **SITE INFORMATION**

Project Name: \_\_\_\_\_

Address where structure is to be located: \_\_\_\_\_

## **APPLICATION TYPE**

### **Description of Work (check all that apply):**

New Construction       Addition       Accessory Building       Upfit       Shell

Demo       Re-Roof

Misc. \_\_\_\_\_ Comments: \_\_\_\_\_

\* Construction Cost for Structure (do not include cost of land): \_\_\_\_\_

## **DESIGNER INFORMATION**

Architect/Engineer: \_\_\_\_\_ License #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

## **CONTRACTOR INFORMATION**

General Contractor: \_\_\_\_\_ License #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

## **STRUCTURE INFORMATION**

Type of Construction:  I-A       I-B       II-A       II-B  
 III-A       III-B       IV       V-A       V-B

Fire Sprinklers:  Yes  No      Heat Type:  Elec  LP  Nat'l Gas

Foundation:  Basement  Crawl  Slab

Heated Sq. Ft.: \_\_\_\_\_ + Unheated Sq. Ft.: \_\_\_\_\_ = Total Sq. ft.: \_\_\_\_\_

## **OCCUPANCY TYPE**

### **Description of Occupancy (check all that apply):**

Assembly       Business       Education       Factory/Industrial

Institution       Mercantile       Storage       Telecom Tower

Residential

Comments: \_\_\_\_\_

**Natural Resources**

- This project requires an erosion control plan (will disturb 1 acre of land or more), and a plan has submitted to Natural Resources, as outlined in NCGS 113A-57.
- This project will disturb more than 1 acre of land during this construction project and Soil & Erosion Application attached, as outlined in NCGS 113A-57.
- This project will not disturb more than 1 acre of land.

**PLEASE READ THE FOLLOWING BEFORE SIGNING:**

By signing this application below, I certify that I am authorized to apply for plan review on this job, that the information given is true and complete to the best of my knowledge.

**I certify that I have read the foregoing statement and that I accept responsibility for this project including any penalties assessed. I understand that all work is subject to inspection or testing at the Inspector's discretion and the field inspection has final authority. I further understand that it is my responsibility to meet all zoning setbacks and restrictions.**

**Subcontractors must obtain separate permit for each trade.**

**\*\*\*\*\*Incomplete plans will not be accepted.\*\*\*\*\***

Signature (owner/contractor): \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Owner**  **General Contractor**

Inspector approval: \_\_\_\_\_ Date: \_\_\_\_\_